

## EEIN Excellence in Early Intervention and/or Early Childhood Award

Rebecca “Becki” Bailey  
Easter Seals  
15 Ermer Road Unit 102  
Salem, NH 03079  
Phone 893-0984

### Office manager/Service coordinator

Becki serves as the office manager and also a service coordinator for some of our clients. She is truly an exemplary employee in our early intervention office. She is often the first contact that the parents have when they are looking for services for their children. She explains early intervention and our program in an effective yet friendly way. She continues to have contact with families when they call in with questions or looking for one of their therapists. She always has a sunny disposition for them and efficiently answers their questions.

Becki also serves as a service coordinator for some of the clients. We have contracted therapists in addition to those who are on staff. Only our staff therapists do their own service coordination. In the past we always had staff therapists also service coordinate those families who were seen by contractors. Last year as our client numbers grew, it became too much for the therapists. Becki volunteered to take on the challenge. She went to the trainings for Welcome to ESS and trainings for writing IFSP's. She shadowed other therapists through evaluations, ifsp's and meetings. A quick learner, she was off on her own in no time. She does a wonderful job of coordinating children from their entry into our program through school and community transitions.

She really believes in the importance of early intervention. She talks to parents in the community and often suggests that they seek services when they have questions about their own children.

Becki volunteers for other projects as well. This past year, one of our children's autism protocol paraprofessional was ill and the child could only attend his day care if he were accompanied by a one-on-one. Becki studied up on the child's program and spent the next morning facilitating this child's day care experience into a successful one.

Becki has also streamlined our paperwork process to minimize the time that therapists have to spend on it. She has worked with the team to develop forms that are in line with State demands yet usable for us. She developed a process for evaluation reports that has cut down turnaround time substantially with some reports available at the time of IFSP development. Becki coordinates all of our special activities like Christmas parties and our parents/schools transition meetings.

Along with all of these other jobs, Becki keeps the office running while I'm doing other things like attending eein meetings or working with Sandy on the budget. She's a terrific person who is truly committed to the early intervention system.

Respectfully submitted,  
Gloria Fulmer

